



## Outstanding Volunteer of the Year Award

**Application Deadline  
February 15, 2018**

Each year the Illinois PTA will be honoring one volunteer from the State of Illinois as the Outstanding Volunteer of the Year. Applications will be accepted from local units in good standing from all over the State of Illinois.

**The Outstanding Volunteer of the Year will be announced at the annual Illinois PTA Convention.** They will be presented with a plaque by the Illinois PTA State President. Press releases will be sent statewide along with coverage in both the Illinois PTA Bulletin and the Illinois PTA website of their selection as the Illinois PTA Outstanding Volunteer of the Year.

Completed applications received by the due date will be considered by a committee of professionals. Once the decision is made the local unit submitting the application will be notified of the selection.

The submitting PTA will receive information on the time and location of the awards ceremony at the annual Illinois PTA Convention and is responsible for informing the nominee of the details. The award recipient will be offered a free registration to convention. He or she is welcome to invite friends and family to attend the awards ceremony, but if they wish to attend convention they must go through the prescribed registration process.

### Selection Criteria

#### Application

- Read all of the directions before filling out the 2017-2018 application form
- Must be signed by the local unit president\* of the PTA submitting the application
- Submit the application with all supporting documents to the Illinois PTA Vice President of Program Services or email to addresses listed below.
- Must be postmarked, emailed or hand delivered by February 15, 2018
- Applications that are not complete will NOT receive consideration

#### Eligibility

- Each local PTA/PTSA unit in "Good Standing" may nominate one individual
- Nominee must be a current member of the Illinois PTA
- Current members of the Illinois PTA State Board of Directors are not eligible for nomination

#### Technical Requirements of Application

- Application must be filled out completely.
- Application must be legibly printed or typed.
- If more space is needed to answer the questions on the application, you may use no more than 2 additional pages of 8 ½ X 11 standard white paper.
- If additional pages are needed, number and answer each selection criteria item in the order presented, staple all pages (including application page). No binders, covers or colored paper.



**Outstanding  
Volunteer of the Year Award**

**2018**

Nominee: \_\_\_\_\_

Member of \_\_\_\_\_ PTA/PTSA

Local Unit Name \_\_\_\_\_ Illinois PTA Region \_\_\_\_\_

Local Unit Address \_\_\_\_\_

Nomination form prepared by \_\_\_\_\_ Title \_\_\_\_\_

Contact phone number: \_\_\_\_\_ Contact email: \_\_\_\_\_

**Selection Criteria**

In 800 words or less, submit a description of why your chosen nominee should be considered by Illinois PTA. This essay should include all aspects of their PTA involvement as well as proof of membership.

In the event your nominee is chosen by the Illinois PTA you will be notified and be responsible for notifying the award recipient.

---

Signature of Local Unit President\*

\*(In the event the nominee is the Local Unit President and you wish the element of surprise, you may have the PTA Vice President sign this application)

**This form must be signed by the Local Unit President\* for the application to be valid.**

Send Completed Application to:

Connie McElyea  
Illinois PTA Vice President of Program Services  
115 W. 7<sup>th</sup> St. Coal Valley, IL 61240

Or submit online to: [cmcelyea@illinoispta.org](mailto:cmcelyea@illinoispta.org)

*Make a copy for your records.*

Application deadline (postmarked, hand delivered or online submission): February 15, 2018