



CALL FOR NOMINATIONS FOR OPEN BOARD POSITIONS AND THE BOARD DEVELOPMENT AND NOMINATING COMMITTEE

Illinois PTA invites your recommendations for the State Board of Directors and the Board Development and Nominating Committee for 2021-2023 term unless otherwise indicated. Below is a list of open positions and a brief description of responsibilities for each position. If you are interested in serving or would like to recommend an individual with their permission, please complete a letter of interest and submit by December 20 to the Board Development Nominating Chairman (BDNC) via email to bdncchairman@illinoispta.org.

The Letter of Interest can be found [here](#).

Elected by Convention Delegates - Board Development and Nominating Committee (BDNC) for the 2021-2023 term.

- State Board Member (2 positions) – Both Incumbents are eligible
- General Member (1 position) – Incumbent is eligible

Elected by State Board of Directors – Non-Voting Board Members for the 2021-2023 term.

- Cultural Arts Director – Incumbent is eligible
- Education Issues Director
- Environmental Concerns Director
- Family and Community Engagement Director - Incumbent is eligible
- Resolutions Director

Elected by State Board of Directors - Board Development & Nominating Committee (BDNC) to fill current vacancies for remainder of the 2020-2022 term.

- State Board Member (2 positions)
- General Member (1 positions)

(continue for position descriptions)

Board Development and Nominating Committee (BDNC)

Board Development and Nominating Committee General and State Board Members serve on the committee charged with reviewing letters of interest and nominating forms of those interested in serving on the State Board of Directors as officers, director of standing committees and Board Development and Nominating Committee members. Members of this committee are also charged with observing individuals as they work in their local units, councils, and in other capacities.

State Board of Directors

All board members are to:

- prepare articles within the scope of their position for the Illinois PTA One Voice Blog
- prepare timely and informative workshops for the Illinois PTA Convention
- serve on additional state committees and convention committees as may be assigned by the President
- attend meetings of the state board of directors*. Those meetings are held for 1-2 days usually in Summer, Fall, Winter and in Spring, which includes a Pre-Convention board meeting, Convention, and responsibilities related to convention, a Post-Convention board meeting, and the orientation meeting, which is held prior to August 1. *Non-voting board members and Board Development and Nominating Committee (BDNC) General Members, only attend board meetings when notified by the State President; and

Program Directors (Non-Voting Board Members)

Program Directors do not work alone. Their department Vice President and other state board members support them in their work. Expenses of board members related to their work on behalf of the State Board of Directors are reimbursed according to appropriate budget and finance guidelines.

Cultural Arts

- reports to the Vice President of Program Services;
- prepares the PTA Reflections Program materials for the Local Unit Packet and provides additional information as necessary;
- prepares the materials for the District Directors/Region Directors for judging;
- prepares winning entries for submission to the National PTA for judging;
- promotes and educates local units on the importance of cultural arts, particularly those related to schools and children; and
- notifies all Illinois PTA winners with an invitation to the Reflections Award Ceremony.

Education Issues

- reports to the President-Elect;
- serves as a member of the Legislation Policies Committee;
- tracks both state and national issues related to children's education, including the work of the Illinois State Board of Education and the U. S. Department of Education;
- provides information to state board members and local units regarding these issues, and
- assist in developing legislation policies for the Illinois PTA.

Environmental Concerns

- reports to the Vice President of Program Services;
- promotes and educates local units on environmental issues, particularly those related to schools and children;
- administers an awards program, if applicable; and
- work with local units in developing programs.



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Family & Community Engagement

- reports to the Vice President of Program Services;
- work with local units on engaging parents and families in their children's education;
- administers an awards program, if applicable; and
- works with local units in developing program

Resolutions

- reports to the President-Elect;
- serves as a member of the Legislation Policies Committee;
- administers the resolution process of the Illinois PTA;
- issues the call for resolutions; prepares the necessary information regarding resolutions for inclusion in local unit materials;
- facilitates resolutions preparation by submitting unit, as necessary;
- directs the screening of resolutions by the Legislation Policies Committee for presentation to the State Board of Directors;
- presents resolutions to the convention delegates which have been approved for presentation;
- is responsible, in consultation with the Legislation Policies Committee, for assignment of adopted resolutions to the appropriate program director for implementation;
- works with the submitting unit and Legislation Chairmen to have legislation introduced, when resolutions have legislative intent; and
- consults with the Legislative Advocacy Director to promote lobbying activities for passage of such legislation.