

ILLINOIS PTA CONVENTION - 2021

ATTENDEES

1. Attendance at the annual meeting shall be limited to persons who have completed registration by the specified deadline and have paid all required registration fees.
2. All registrants will receive a participant's status: Delegate; Registrant (must be a current member of a local unit); Non-member; or Guest (preapproved by the president or general arrangement chairman).
3. Those attending the electronic meeting must provide their full names and name of the local PTA/PTSA or council they represent or their Illinois PTA position as they sign into the meeting. Failing to do so may limit attendee's ability to participate up to and including removal from meeting.
4. Attendees may join the meeting on any computer or smart device with an internet connection that can access the Zoom app or website.
5. All attendees must mute their microphones whenever they are not speaking.
6. Delegates **are** responsible for their connection to the internet. **No** action will be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented them from participating in the meeting, provided that at least a quorum of members was connected and adequately able to participate.
7. The Chair may mute or direct the temporary disconnection or muting of an attendee's connection if it is causing undue interference with the meeting. The Chair's decision to do so will be announced during the meeting.
8. To provide a safe and welcoming event. All attendees are expected to behave with decorum and civility. Incivility, harassment or discrimination of any kind will not be tolerated. Illinois PTA reserves the right to take appropriate action to address any individual it believes fails to meet these expectations, including expelling the individual from the meeting.

SPEAKING PROCEDURES FOR VOTING DELEGATES

9. A voting delegate wishing to speak will use the "raise hand" feature. After recognizing a delegate, the "raise hand" icon will be lowered.
10. No voting delegate shall speak for more than two (2) minutes at a time or more than twice on any debatable motion and may speak a second time after all that wish to speak had an opportunity to speak once.
11. Total debate time for each main motion shall be no more than ten (10) minutes. The total time clock will stop for all requests for information, parliamentary inquiries and replies. The total time clock may also be stopped by the Chair as needed. To extend debate time, the motion to extend debate must be adopted by a two-third (2/3) vote.

ITEMS OF BUSINESS

12. **Consent Agenda.** All items listed under the Consent Agenda will be considered in one motion. Any delegate wishing to remove an item from a Consent Agenda for separate consideration may do so by using the 'raise hand' icon to make the request. No second is needed and no vote is required to remove an item from the Consent Agenda.
13. **Nominations:** When a nomination is made from the floor, a link to their prerecorded candidate speeches will be included on the ballot.

MOTIONS

14. A voting delegate who intends to make a main motion will post the motion in writing as directed by the chair.
15. Amendments to main motion will not be entertained.

VOTING

16. Procedures for voting shall be approved by the Illinois PTA State Board of Director and may include, but not limited to, the use of the Zoom polling feature or a third-party electronic voting company.

COMMUNICATION AND RECORDING DEVICES

17. Recording or streaming of the meeting is prohibited unless pre-approved in writing by the Chair.

MINUTES

18. An auditing committee appointed by the executive committee shall approve the minutes of the convention.

ANNOUNCEMENTS

19. All announcements shall be limited to matters pertaining to the convention.