ILLINOIS PTA BYLAWS
2026-2027

ARTICLE I - NAME

The corporate name of this association is the Illinois Congress of Parents and Teachers, a not-for-profit corporation organized under the laws of the state of Illinois. It is commonly known and will be referred to in these bylaws as the "Illinois PTA."

**ARTICLE II - ARTICLES OF ORGANIZATION

The articles of organization of a constituent association include (a) the bylaws of such association and (b) the certificate of incorporation or articles of incorporation of such association (in cases in which the association is a corporation) or the articles of association by whatever name (in cases in which the association exists as an unincorporated association).

ARTICLE III – PURPOSES

#Section 1.
The Purposes of the Illinois PTA in common with the Purposes of National PTA are:

a. to promote the welfare of children and youth in home, school, places of worship, and throughout the community;
b. to raise the standards of home life;
c. to advocate for laws that further the education, physical and mental health, welfare and safety of children and youth;
d. to promote the collaboration and engagement of families and educators in the education of children and youth;
e. to engage the public in united efforts to secure the physical, mental, emotional, spiritual, and social well-being of all children and youth; and
f. to advocate for fiscal responsibility regarding public tax dollars in public education funding.

Section 2.
The Purposes of the Illinois PTA are promoted through advocacy and education in collaboration with parents, teachers, educators, students, and the public; developed through conferences, committees, projects, and programs; and are governed and qualified by the basic principles.

**Section 3.
The association is organized exclusively for charitable, scientific, literary, or educational purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code or corresponding Section of any future Federal Tax Code (hereinafter "Internal Revenue Code").

ARTICLE IV - PRINCIPLES

The following are basic principles of the Illinois PTA in common with those of National PTA:

**a. The association shall be noncommercial, nonsectarian, and nonpartisan.
b. The association shall work to engage and empower children, families, and educators within schools and communities to provide quality education for all children and youth and shall seek to participate in the decision-making process by influencing school policy and advocating for children's issues, recognizing that the legal responsibility to make decisions has been delegated by the people to boards of education, state education authorities, and local education authorities.
c. Illinois PTA shall work to promote the health and welfare of children and youth, and shall seek to promote collaboration among families, schools, and the community at large.

d. Commitment to inclusiveness and equity, knowledge of PTA, and professional expertise shall be guiding principles for service in Illinois PTA.

**e. No part of the net earnings of the association shall inure to the benefit of or be distributable to its members, directors, trustees, officers, or other private persons except that the association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes.

ARTICLE V - RELATIONSHIP WITH NATIONAL PTA

Section 1.
The Illinois PTA is a branch of National PTA. The Illinois PTA is a self-governing association with independent legal existence.

Section 2.
The relationship of the Illinois PTA with National PTA and its duties, obligations, and responsibilities are set forth in the Bylaws of National PTA and in the charter that is issued by National PTA to the Illinois PTA.

Section 3.
The Illinois PTA shall adopt bylaws and other articles of organization as are not in conflict with the Bylaws of National PTA.

Section 4.
The Bylaws of the Illinois PTA shall be subject to review by the National PTA Bylaws and Policy Committee.

Section 5.
The Illinois PTA is responsible for compliance by the local PTA/PTSA units and council PTAs in Illinois with the Bylaws of the Illinois PTA and shall determine that such bylaws are not in conflict with the Bylaws of National PTA.

ARTICLE VI - DIVISIONS

Section 1.
The Illinois PTA board of directors may determine and set requirements for other divisions of Illinois PTA.

Section 2.
Divisions shall not legislate for local units.

#Section 3
Each division is obligated upon dissolution or withdrawal of its charter by the Illinois PTA:

a. to yield up and surrender all of its books and records, all of its assets and property to a designated representative of the Illinois PTA who will distribute the assets as directed by the Illinois PTA;
b. to cease and desist from the further use of any name that implies or connotes association with the Illinois PTA or status as a constituent association;
c. to carry out promptly under the supervision and direction of the Illinois PTA all proceedings necessary or desirable for the purpose of dissolving the constituent association; and
d. dissolution of a division shall not preclude the immediate organization of a new division.

#Section 4.
Each officer or board member of a division shall be a member of a local PTA/PTSA unit, as required in the division's bylaws.

Section 5
COUNCILS.

a. The Illinois PTA may organize councils for the purpose of conference, leadership training, and coordination of the efforts of the local PTA/PTSA units in counties, cities, and other areas. Only local

PTA/PTSA units shall be members of a council. A minimum of three (3) local PTA/PTSA units shall constitute a council.

#b. by a majority vote of the local PTA/PTSA units in membership the council may initiate action in matters of common interest within council boundaries.

#Section 6
LOCAL PTA/PTSA UNITS.

a. Bylaws of each constituent association shall include an article on amendments.
b. When approved bylaws do not exist, the current ILLINOIS PTA BYLAWS FOR LOCAL PTA/PTSA UNITS shall be in effect.

#Section 7.

a. Local PTA/PTSA units shall be organized and chartered under the authority of the Illinois PTA as evidenced by the issuance of a Charter.
b. A local PTA/PTSA unit in good standing is one which meets criteria prescribed by the Illinois PTA.

ARTICLE VII – MEMBERSHIP AND DUES

#Section 1.
NON-DISCRIMINATION.
Membership in PTA at all levels shall be open, without discrimination, to anyone who believes in and supports the mission, purposes and principles of National PTA and meets other qualifications for membership as prescribed in these bylaws and pays dues as required in these bylaws.

#Section 2.
CLASSIFICATION

a. Local PTA/PTSA Unit Members. Every individual who is a member of a local PTA/PTSA unit is, by virtue of that fact, a member of National PTA and of the Illinois PTA by which the local PTA/PTSA unit is chartered and is entitled to all the benefits of membership.
b. Illinois PTA Supporting Members. Individuals who are interested in supporting the mission, vision, and purposes of the Illinois PTA as a supporting member shall pay dues directly to Illinois PTA. Illinois PTA Supporting Members desiring voting privileges or to hold office must pay dues to a local PTA PTSA Unit.

Section 3.
DUES

a. Local PTA/PTSA Unit
    1. Annual Dues. Members shall pay annual dues, as may be determined by the local PTA/PTSA Unit, which shall include the local PTA/PTSA Unit portion, Illinois PTA portion and National PTA portion.
    2. The amount of the local membership dues shall be determined by the members of the local PTA/PTSA unit.
    3. The National portion of each member's dues shall be determined by the delegates at the National PTA annual convention.
    4. The amount of the state portion of each member's dues shall be determined by the delegates at the Illinois PTA annual convention.
b. Illinois PTA Supporting Member. Dues for the Illinois PTA Supporting Members shall be established by the State Board of Directors.

Section 4.
DUES SUBMISSION

a. Local PTA/PTSA Unit. The state and national portions of the dues paid by each member shall be remitted to the Illinois PTA as prescribed by Illinois PTA. The Illinois PTA shall remit to the National PTA the amount of the national portion of dues remitted monthly to National PTA. Local units failing to remit dues by December 31 shall be considered delinquent.
b. Illinois PTA Supporting Member. Dues shall be remitted to Illinois PTA.

#Section 5.
DELINQUENCY

a. A local PTA/PTSA unit shall be considered delinquent if by December 31, it has failed to send to the Illinois PTA the state and national portion of dues paid by no less than twenty-five (25) individual members or no less than ten (10) individual members for a new local PTA/PTSA unit or for an existing local PTA/PTSA unit where the school enrollment is less than one hundred (100) students.
b. A local PTA/PTSA unit not affiliated with a school shall be considered delinquent if by December 31 it has failed to send to the Illinois PTA the state and national portions of dues paid by no less than ten (10) individual members.
c. Local PTA/PTSA units which fail to send to the state office of the Illinois PTA by June 30 the national and state portions of dues paid by individual members shall be discontinued as local PTA/PTSA units and their charters shall be withdrawn.
d. Reinstatement procedures and reinstatement fees shall be in such manner as prescribed by the state board of directors.

Section 6.
MEMBERSHIP YEAR

a. The membership year for Illinois PTA shall be July 1 through June 30.
b. The Membership year for Illinois PTA Supporting Members shall be for one (1) year from the date the membership became active.

Section 7.
RIGHTS AND PRIVILEGES
Every individual who is a member of a local PTA/PTSA unit organized under the authority of Illinois PTA is also a member of Illinois PTA and National PTA. Members of local PTA/PTSA units, Illinois PTA and National PTA shall be entitled to all benefits of such membership, which may include the:

a. Ability to serve in governance positions in Illinois PTA and National PTA; and
b. Right to vote at local, state, and National PTA meetings subject to the requirements of serving as a voting delegate.

ARTICLE VIII - FISCAL YEAR

The fiscal year of the Illinois PTA shall be from July 1 through June 30.

ARTICLE IX - BOARD DEVELOPMENT AND NOMINATING COMMITTEE

Section 1.
MEMBERS

a. The Board Development And Nominating Committee shall consist of five (5) members, two (2) of whom shall be members of the general membership, and three (3) of whom shall be members of the state board of directors.
b. Committee members shall be elected to a two (2) year term by the convention delegate body by majority vote. The members shall assume duties July 1 unless otherwise stipulated. members shall serve staggered terms.
c. Eligibility to serve shall be:
    1. General Membership
        i. must have served at least one (1) year on the board of a constituent association;
        ii. must not be a continuing member of the state board of directors or candidate who will assume office July 1; and
        iii. no two members shall be from the same PTA/PTSA local unit.
    2. State Board Members
        i. must have served at least one (1) year on the board of a constituent association; and
        ii. no two members shall be from the same PTA/PTSA local unit.
    3. The current President, and the President-Elect are ineligible to serve on this committee.
d. Members elected to serve as a general member or board member shall continue in that elected capacity as described until the expiration of the term, or their resignation from the committee.

e. Committee members shall be eligible for two (2) consecutive terms.
f. All committee members shall comply with these bylaws and the Illinois PTA Policies and Procedures of the State Board of Directors. All committee members must sign and comply with the Illinois PTA Code of Conduct.

Section 2.
DUTIES

a. The committee shall nominate and report to the convention one (1) eligible candidate for each position to be elected.
    1. Executive committee members (officers) in odd- numbered years
    2. Voting Program Directors elected by the delegate body in even-numbered years
    3. Voting Program Directors elected by the State Board of Directors in odd-numbered years.
    4. BDNC members in staggering years.
    5. Report no later than 45 days prior to elections.
b. Nominees from the floor must have given thirty (30) days written notification prior to the convening of the annual convention.

Section 3.
VACANCY

a. Local PTA/PTSA units shall be notified by the secretary when Board Development and Nominating Committee vacancies occur due to resignations, convention or caucus action and shall be allowed thirty (30) days to submit advisory recommendations.
b. The election shall take place at the regular meeting of the state board of directors following the end of the thirty (30) day notification period. Election to fill a vacancy shall require an affirmative vote of the majority of members present. Nominations may be made from the floor provided the consent of the nominee has been obtained. Voting shall be by ballot.

ARTICLE X- OFFICERS AND THEIR ELECTION

Section 1.
Officers of the Illinois PTA shall be a president, president-elect, vice president of field operations, vice president of program services, a secretary, and a treasurer. To be eligible for nomination or election as president-elect, an individual must have served on the state board of directors. With the exception of president, officers shall be elected by the convention body in odd numbered years for a term of two (2) years.

Section 2.
Elected officers shall assume duties July 1 following election, unless otherwise stipulated. The president-elect shall succeed automatically to the office of president.

Section 3.
The secretary and treasurer shall be eligible for three (3) terms and the vice presidents shall be eligible for two (2) terms in the same office. Those who have served one-half (1/2) a term or more shall be considered to have served a full term.

Section 4.
ELECTION
Election of officers shall take place at the annual convention in odd numbered years in accordance with rules adopted by the convention. The election shall be conducted by ballot when there are more candidates than open positions. A majority shall elect. When there are an equal number of candidates as open positions, upon motion from the floor, the election may be by voice vote.

Section 5.
VACANCY

a. In the event of a vacancy in the office of the president, the president-elect shall become the president, and shall hold office for the balance of the term and continue in the presidency for the following term providing not more than one-half (1/2) of a full term as president has been served. A vacancy in the office of president-elect shall be

filled by the delegate body at the next convention. In the interim, duties of the president-elect shall be delegated by the president.

b. In the event of vacancies in the offices of both the president and the president-elect, a meeting of the executive committee shall be called by the secretary to elect an individual from among the vice presidents to represent the president.

c. A vacancy in any other office shall be filled for the unexpired term by the state board of directors. Anyone wishing to be considered for a vacancy shall submit their name to the Illinois PTA President. Such recommendation must be submitted prior to the convening of the meeting of the state board of directors when nominees will be considered. Election to fill vacancy shall take place at the next regular meeting of the state board of directors following the date on which the vacancy occurs. Election shall be by ballot. A majority vote shall be required for election.

ARTICLE XI - DUTIES OF OFFICERS

Section 1.
The officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the Illinois PTA.

Section 2.
PRESIDENT
The president shall:

a. preside at all meetings of the Illinois PTA, the state board of directors, and the executive committee;
b. serve as spokesperson for Illinois PTA;
c. be an ex-officio member of all committees except the board development and nominating committee; and
d. sign all contracts ordered by the state board of directors.

Section 3
PRESIDENT-ELECT

The president-elect shall:

a. act as an aide to the president and shall perform the duties of the president in the absence or inability of the president to serve; and
b. be responsible for legislative activity.

Section 4.

VICE PRESIDENTS

a. The vice president of field operations shall:
   1. advise and assist region directors;
   2. perform duties as assigned by the president.
b. The vice president of program services shall:
   1. advise and assist program directors;
   2. perform duties as assigned by the president.

Section 5.
SECRETARY
The secretary shall:

a. keep accurate minutes of Illinois PTA executive committee, state board of directors, and Illinois PTA convention meetings;
b. conduct such correspondence as the Illinois PTA, the state board of directors or the executive committee may direct; and
c. perform duties as assigned by the president.

Section 6.
TREASURER

The treasurer shall:

a. serve as chair of the budget committee and present the budget to the membership;
b. present an auditor's report to the convention;
c. be chairman of the Endowment Fund Trustees; and
d. perform duties as assigned by the president.

The state board of directors may delegate certain duties of the treasurer to one (1) or more of the staff personnel.

ARTICLE XII - EXECUTIVE COMMITTEE

Section 1.

MEMBERSHIP

The executive committee of the Illinois PTA shall be composed of the elected officers. The executive director shall serve as a consultant. A majority of members shall constitute a quorum.

Section 2.

MEETINGS

The executive committee shall meet at the call of the president and upon the written request of the majority of the members of the committee. All members shall have at least twenty-four (24) hours' notice of such meeting.

Section 3.

DUTIES

The executive committee shall:

a. transact all business referred by the state board of directors;
b. act in emergencies between meetings of the state board of directors;
c. accept resignations of members of the state board of directors;
d. decide questions of cooperation with other organizations;
e. employ such personnel as may be needed to carry on the work of the Illinois PTA;
f. perform other duties described elsewhere is these bylaws; and
g. take no action in conflict with that of the state board of directors.

ARTICLE XIII - STATE BOARD OF DIRECTORS

Section 1.

MEMBERSHIP

The state board of directors shall consist of voting and non-voting members. Seventy-five percent (75%) of voting members shall constitute a quorum.

a. VOTING MEMBERS: executive committee, region directors, legislative advocacy director, leadership development director, membership director, cultural arts director, education issues director, family and community engagement director, and resolutions director.
b. NON-VOTING MEMBERS: immediate past president and consultants.

Section 2

MEETINGS

a. The state board of directors shall meet four (4) times annually.
b. With at least ten (10) days notification, a special meeting may be called:
    1. by the president.
    2. if requested in writing by ten (10) members of the state board of directors.

Section 3.

COMMUNICATION

All communication required by these bylaws, including meeting notices, may be sent electronically unless otherwise specified in these bylaws.

Section 4.

DUTIES

The state board of directors shall:

a. have authority over the business and funds of the Illinois PTA between conventions with the limitation that it shall not modify any action taken by convention;
b. following the adoption of the Illinois PTA budget by the delegates at the annual convention, the State Board of Directors may amend individual line items in the budget as necessary and report all such changes to the membership of the Illinois PTA, within thirty (30) days;
c. authorize the organization of PTA councils and regions;
d. decide questions regarding the status of organized units and other divisions, but these decisions may be appealed to the National PTA Board of Directors;
e. decide by a two-thirds (2/3) vote questions involving the failure of any division to comply with the state bylaws;
f. determine by a two-third (2/3) majority vote any amendments, additions or deletions to the Illinois PTA Statements of Policy; and
g. other duties described elsewhere is these bylaws.

Section 5.
CONDUCT
All members serving on the state board of directors shall support and comply with these bylaws and the Illinois PTA Policies and Procedures of the State Board of Directors.

Section 6.
BOARD RESIGNATION
When a member resigns from the State Board of Directors, they have resigned from all appointed committees.

ARTICLE XIV - REGION DIRECTORS AND THEIR ELECTION

Section 1.
Region directors shall be elected by the delegates within the region. A voting member shall have but one (1) vote. Region directors shall be elected for a two (2) year term and shall not be eligible to serve more than two (2) terms. Those who have served one-half (1/2) a term or more shall be considered to have served a full term.

Section 2.
DELEGATE REPRESENTATION
The representation for the election of region director shall be based on membership as shown on the books of the state treasurer at the close of the preceding fiscal year. Representation for each local PTA unit shall be:

Unit Membership+	Total Number of Delegates
++10 - 24	2
25 - 50	3
51 - 100	4
101 - 150	5
151 - 200	6

+And one (1) additional accredited delegate for each fifty (50) members over two hundred (200) members.

++New local PTA/PTSA unit, local PTA/PTSA unit not affiliated with a school or existing local PTA/PTSA unit where the school enrollment is less than one hundred (100).

Each council shall be entitled to be represented by three (3) accredited delegates or their alternates.

Section 3.
ELECTION OF NOMINATING COMMITTEE
The election shall be held at the annual meeting or in the event of an emergency at a special meeting designated for that purpose.

a. Region Nominating Committee Election. Representatives of ten percent (10%) of all local PTA/PTSA units in the region, representing at least two (2) local PTA/PTSA units, shall constitute a quorum.

Section 4.

NOMINATING COMMITTEE

a. A nominating committee of at least five (5) members shall be elected.
b. The nominating committee shall elect its own chairman.
c. The qualifications of the nominee shall be reported:
   1. To the region at least sixty (60) days prior to the region director election.

Section 5.
ELECTION OF REGION DIRECTOR

a. The election shall be held at the annual meeting or in the event of an emergency or vacancy at a special meeting designated for that purpose. The report of the nominating committee shall be the first item of business at such annual meeting.
b. Representatives of not less than ten percent (10%) of all local PTA/PTSA units in the region, representing at least two (2) local PTA/PTSA units, shall constitute a quorum.
c. Additional nominations may be made from the floor provided the consent of the nominee has been obtained.
d. Immediately following the election, the state office shall send the results of the election of the region director-elect to the local PTA/PTSA units, councils, and state board members declared from the region and the members of the Illinois PTA executive committee.
e. Region directors shall assume their duties July 1.

Section 6.
VACANCY

A vacancy in the office of region director shall be filled for the unexpired term by the State Board of Directors, provided the local PTA/PTSA units, councils, and state board members declared from the region are notified by the state secretary and are allowed thirty (30) days to submit advisory recommendations.

ARTICLE XV - DUTIES OF REGION DIRECTORS

Region directors shall:

a. perform the duties prescribed in these bylaws and the Illinois PTA policies and procedures of the state board of directors; and
b. represent the local units and councils at meetings of the State Board of Directors.

ARTICLE XVI – PROGRAM DIRECTORS

Section 1.
ELECTION OF PROGRAM DIRECTORS

Program directors shall be elected for a term of two (2) years and may serve no more than two (2) terms in the same directorship with the exception of director serving in the legislation positions who may serve no more than three (3) terms. Those who have served one-half (1/2) a term or more shall be considered to have served a full term.

a. Leadership Development, Legislative Advocacy, and Membership Program Directors shall be elected in even numbered years by the convention delegate body in accordance with the adopted convention rules.
b. Cultural Arts, Education Issues, Family & Community Engagement and Resolutions Program Directors shall be elected in odd numbered years by a caucus of the State Board of Directors at the final state board meeting of the fiscal year.

Section 2.
VACANCIES IN PROGRAM DIRECTOR POSITIONS

A program director vacancy shall be filled for the unexpired term by the State Board of Directors, provided the local PTA/PTSA units, councils, and state board members are notified by the state secretary and are allowed thirty (30) days to submit advisory recommendations.

Section 3.
DUTIES
Program directors shall:

a. perform the duties prescribed in these bylaws and the Illinois PTA policies and procedures of the state board of directors.
b. recruit a committee of members from different geographical areas of the state.

ARTICLE XVII - COMMITTEE ON STATE AND LOCAL RELATIONS

Section 1.
There shall be a committee on state and local relations.

Section 2.
This committee shall:

a. review any alleged violations by the constituent association;
b. report findings promptly to the state board of directors;
c. provide the constituent association opportunity to respond; and
d. recommend action for remediation.

Section 3.
If the constituent association fails to comply with the remediation plan, the state board shall, by a two-thirds (2/3) vote withdraw the charter of the constituent association.

ARTICLE XVIII – LEGISLATION

Section 1.
LEGISLATION ACTION.
The Legislative advocacy director shall serve as chair of the legislation policies committee as prescribed by the state board of directors and these bylaws.

Section 2
The legislation policies committee shall coordinate the legislative and advocacy efforts of the Illinois PTA, including the legislation platform, resolutions, and continuing positions.

ARTICLE XIX - STATE CONVENTION

Section 1.
A convention shall be held annually except under the conditions provided within these Bylaws. The exact time and place shall be determined by the state board of directors.

Section 2.
The convention shall be the governing body of the Illinois PTA.

Section 3.
Only accredited delegates, upon payment of the registration fee as determined by the state board of directors, shall be entitled to participate in the business of the convention.

Section 4.
An accredited delegate shall have only one (1) vote.

Section 5.
Seventy-five (75) accredited delegates, representing a majority of the regions, shall constitute a quorum.

Section 6.
Each local PTA/PTSA unit shall be entitled to be represented at an annual or special convention by its president or president-elect and by other accredited delegates or alternates. Representation of a local PTA/PTSA unit shall be

based on the membership on the books of the state treasurer at the close of the preceding fiscal year, as follows:

Unit Membership+	Total Number of Delegates
++10 - 24	2
25 - 50	3
51 - 100	4
101 - 150	5
151 - 200	6

+And one (1) additional accredited delegate for each fifty (50) members over two hundred (200) members.

++New local PTA/PTSA unit, local PTA/PTSA unit not affiliated with a school or existing local PTA/PTSA unit where the school enrollment is less than one hundred (100).

Section 7.
Each council shall be entitled to be represented at the state convention by its president and three (3) accredited delegates or alternates.

Section 8.
Each region shall be entitled to be represented by four (4) accredited delegates chosen from and by its respective board.

Section 9.
A copy of the minutes of the convention shall be provided to any member who shall have requested same and paid the required fee.

ARTICLE XX - CANCELLATION OF STATE CONVENTION

Section 1.
In the event of an emergency, the state board of directors shall have authority to determine whether a convention shall be held; a two-thirds (2/3) vote shall decide and the vote may be taken as prescribed. In the event that the convention is not held, the state board of directors shall plan procedures for conducting all necessary business, including the election of officers.

Section 2.
In an election by mail or other means, each accredited delegate may cast a vote in accordance with the provisions of these Bylaws.

ARTICLE XXI - NATIONAL CONVENTION

The Illinois PTA shall be entitled to be represented at the annual convention of National PTA by accredited delegates.

ARTICLE XXII - ENDOWMENT FUND

Section 1.
There shall be an endowment fund of at least twenty-five thousand dollars ($25,000) managed by the treasurer, president, and president-elect as trustees under a written agreement of trust with the treasurer acting as chairman of trustees. The executive director shall serve as consultant.

Section 2.
ENDOWMENT TRUSTEES
The endowment trustees shall designate an agent approved by the state board of directors who shall act as a depository for the endowment fund. The designated agent shall be authorized to invest and reinvest the fund subject

to the approval of the endowment trustees provided that at all times the fund shall be invested in securities designated by state law as "Trust Fund Securities." The designated agent may be changed from time to time at the discretion of the endowment trustees subject always to the approval of the state board of directors.

Section 3.
Contributions, profits from the sale of securities, interest from the sale of securities, and interest from the endowment fund shall be placed in the endowment or general fund of the Illinois PTA at the discretion of the state board of directors.

Section 4.
The state board of directors shall have authority to transfer excess money to the endowment fund and shall stipulate the conditions under which these funds may be disbursed.

#ARTICLE XXIII - PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Illinois PTA and its constituent associations in all cases in which they are applicable and in which they are not in conflict with these bylaws, the Bylaws of National PTA or the articles of incorporation.

ARTICLE XXIV - AMENDMENTS

Section 1.
The Bylaws of the Association shall be reviewed bi-annually for the purpose of amendment.

Section 2.
These bylaws and the articles of incorporation may be amended by a two-thirds (2/3) vote at any annual or special convention of the Illinois PTA.

Section 3.

a. Amendments may be proposed to the state board of directors by a local PTA/PTSA unit, a region, or members of the state board of directors.
b. Proposed amendments shall be sent to the bylaws chairman not later than 60 days prior to the second board meeting of the fiscal year.
c. All proposed amendments shall be submitted to the state board of directors with recommendations from the bylaws committee at the following meeting of the state board of directors.
d. Proposed amendments not recommended by the state board of directors may be presented by the submitting unit with permission of two-thirds (2/3) of the delegates present and voting at convention. In the case of a virtual convention, amendments may be proposed to the President and Bylaws Chair not less than 30 days prior to the start of convention.
e. Notice of the proposed amendments to be presented at convention shall be sent to all local PTA/PTSA unit and council presidents and members of the state board of directors at least sixty (60) days before the annual convention and ten (10) days before a special convention.

Section 4.
In the event a state convention is not held, these bylaws may be amended by mail provided all requirements of these bylaws are met and provided the proposed amendments pertain to an emergency situation.

Section 5.
The double starred (**) areas are in conformity with the regulations of Section 501 (c) (3) of the Internal Revenue Code and are required in the bylaws of the state, region(s), councils, and local PTA/PTSA units.

The number symbol (#) areas are required in the bylaws of region(s), councils, and local PTA/PTSA units of the Illinois PTA.

#Section 6.
The adoption of an amendment to any provision of the Bylaws of the Illinois PTA identified by a double star (**) shall serve automatically and without the requirement of further action by the constituent association to amend correspondingly the bylaws of each constituent association. Notwithstanding the automatic character of the amending process, the associations shall promptly incorporate such amendments in their respective bylaws.

#Section 7.
Each constituent association shall include in its bylaws provisions corresponding to the provisions of such of these bylaws as are identified by the number symbol (#).

Section 8.
The designation of the number symbol (#) to any article or section of the bylaws of a local PTA/PTSA unit or council shall be considered an amendment and shall follow the process of this article.

Section 9.
All changes to any article or section of the bylaws of a local PTA/PTSA unit or council designated with the number symbol (#) shall be considered an amendment and shall follow the process of this article.